



**State of Montana**  
**DEPARTMENT OF CORRECTIONS**  
**APPLICATION FOR RELEASE ASSISTANCE**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

AO# \_\_\_\_\_

Name: \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

Prison Reception Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Release Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Housing Unit \_\_\_\_\_ Cell \_\_\_\_\_

Current Inmate Account Balance \$ \_\_\_\_\_

Type of Release:

- ☐ - 10 Day Furlough                      ☐ - Intensive Supervision (ISP)   ☐ - Parole  
☐ - Supervised Release (Probation)   ☐ - Discharge                      ☐ - Other \_\_\_\_\_

- 1) Has the inmate maintained inmate status at a secure facility for 12 consecutive months?  
☐ YES                      ☐ NO
- 2) Has the inmate completed, or in the process of completing all programming ordered by the court or BOPP?  
☐ YES                      ☐ NO
- 3) Has the inmate obtained, or is in the process of obtaining, a GED or diploma?  
☐ YES                      ☐ NO
- 4) Has the inmate received release assistance within the last 5 years?  
☐ YES                      ☐ NO
- 5) Has the inmate transferred more than \$500 out of their inmate account in the last 12 months?  
☐ YES                      ☐ NO
- 6) Has the inmate had a job assignment for the majority of incarceration?  
☐ YES                      ☐ NO
- If no, does the inmate request a review by the administrator, or designee? ☐ YES              ☐ NO
- 7) Has the inmate maintained a minimum of 6 months clear conduct?  
☐ YES                      ☐ NO
- If no, does the inmate request a review by the administrator, or designee? ☐ YES              ☐ NO

Comments:

Administrator or Designee Review Request Response (if applicable):

\_\_\_\_\_  
\_\_\_\_\_

Signed By: \_\_\_\_\_, Administrator, or Designee

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Funding Amount Authorized \$ \_\_\_\_\_

Completed By: \_\_\_\_\_ Case Manager/IPPO

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Verified by Accounting on \_\_\_\_\_ By: \_\_\_\_\_

Write check to: \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

Write check to: \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

Write check to: \_\_\_\_\_ in the amount of \$ \_\_\_\_\_